



City of Chico
2017-2018
CAPER
CDBG & HOME
Funds

The Consolidated Annual Performance and Evaluation Report (CAPER), which has been prepared for submittal to the U.S. Department of Housing and Urban Development (HUD), reports on specific federal housing and community development assistance allocated by the City of Chico for the period of July 1, 2017 through June 30, 2018. The CAPER provides a summary of progress in carrying out the strategic plan and the action plan components of the Five-Year Consolidated Plan 2015-2019. This report covers the third year of the Consolidated Plan period.

Community Development Department

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This CAPER report is the third of five annual reports on the City's 2015-2019 Consolidated Plan (ConPlan) and reports on the use of Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds for the Program Year July 1, 2017 to June 30, 2018 (FY17). The CDBG Financial Summary Report—PR26 is attached.

All planned CDBG Public Service activities, Code Enforcement and Program Administration/Program delivery activities were successfully completed and their related expenditures drawn for FY17. While there was an overall increase in businesses served under the Economic Development Activity, the micro-business seed grant program did not continue during FY17 due to capacity issues with the subrecipient. Capacity issues also posed a challenge in making progress with Rental Accessibility improvements, and it is likely the Consolidated Plan goal will not be reached by 2019. There was a **25%** increase from FY16 in people provided with overnight emergency shelter. Homeowner Housing Rehabilitation, including sewer lateral connections, re-roofs and solar installations reached two thirds of the planned goal. Design of Phase I of the E. 10th Street Drainage project was completed, a construction contract was awarded and construction began at the end of the Program Year.

Modest progress was made in the HOME program, including the near completion of two homeownership units for low-income families at the 20th Street site. An additional two homes are in pre-development. The Tenant Based Rental Assistance Program (TBRA) continues to be challenged due to the lack of available housing units. One half of the proposed clients were served through this program during FY17.

Over the remainder of this ConPlan period, the City is on track to meet or exceed goals in homeownership units, economic development, overnight homeless shelter, and is likely to fall short of goals for TBRA, housing rehabilitation and non-housing public services.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	2017 Source /Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Assist Small Businesses	Economic Development	CDBG: \$25,000	Businesses assisted	Businesses Assisted	400	290	72.50%	75	87	116.00%
Create Low Income Affordable Housing Opportunities	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	14	14	100.00%			

Create Low Income Affordable Housing Opportunities	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	25	5	20.00%	5	0	0.00%
Create Low Income Affordable Housing Opportunities	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	CDBG: \$11,825 / HOME: \$84,510	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	150	87	58.00%	40	20	50.00%
Implement Solutions to Chronic Homelessness	Affordable Housing Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Implement Solutions to Chronic Homelessness	Affordable Housing Homeless	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	0	0				
Implement Solutions to Chronic Homelessness	Affordable Housing Homeless	CDBG: \$ 51,412	Homeless Person Overnight Shelter	Persons Assisted	4000	2867	71.68%	922	1017	110.30%

Implement Solutions to Chronic Homelessness	Affordable Housing Homeless	CDBG: \$ / HOME: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	50	0	0.00%	0	0	
Implement Solutions to Chronic Homelessness	Affordable Housing Homeless	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	5	0	0.00%			
Improve and Revitalize Low-Income Neighborhoods	Affordable Housing Public Housing Non-Housing Community Development	CDBG: \$ 331,679	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	80	0	0.00%	80	0	0.00%
Improve and Revitalize Low-Income Neighborhoods	Affordable Housing Public Housing Non-Housing Community Development	CDBG: \$ 93,442	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	9000	2653	29.48%	155	348	224.52%
Improve and Revitalize Low-Income Neighborhoods	Affordable Housing Public Housing Non-Housing Community Development	HOME: \$120,000	Homeowner Housing Added	Household Housing Unit	10	4	40.00%	2	0	0.00%

Improve and Revitalize Low-Income Neighborhoods	Affordable Housing Public Housing Non-Housing Community Development	CDBG: \$ 127,186	Homeowner Housing Rehabilitated	Household Housing Unit	125	59	47.20%	33	21	63.64%
Improve and Revitalize Low-Income Neighborhoods	Affordable Housing Public Housing Non-Housing Community Development	CDBG: \$ 107,678	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	3650	2119	58.05%	710	693	97.61%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

CDBG funds were used effectively to achieve the high priority goals of preventing homelessness, implementing solutions to chronic homelessness, assisting small businesses, and improving low-income neighborhoods.

Public Service funding contributed to the prevention of homelessness and solutions to homeless by the provision of: after-school/holiday childcare for 16 children allowing parents to work or obtain education to improve their earning potential and prevent homelessness; shelter and assistance for 1,017 homeless adults and children to move into transitional or permanent housing; transitional shelter and support for 92 adults with children on the path to self-sufficiency; transitional and permanent housing for 14 formerly homeless adults with mental health challenges; and adult day health care and services to 69 disabled adults, allowing for respite of their caregivers and contributing to keeping them in their homes rather than institutionalized.

Economic Development funding was provided for the micro-enterprise counseling effort through the Small Business Development Center at Butte Community College. The program provided counseling to 87 businesses, 66 of which were new.

Improvement of low- and moderate-income neighborhoods was achieved through CDBG-funded code enforcement in those areas of the city where at least 51% of the residents are low-moderate income and such enforcement, along with other city improvements and services, is expected to arrest the decline of the area. See Attachment 1 for a map of Code Enforcement activity for 2017-18.

Neighborhood improvement and maintenance of housing owned by low-income households was also achieved through the housing rehabilitation program. CDBG grants were provided to facilitate connection to city sewer for nine low-income homeowners living within the State mandated Nitrate Compliance Area (NCA), and an additional two outside the official NCA. Three low-income homeowners received grants for roof replacements in conjunction with solar installations. CDBG provided leverage for ten homeowners to receive solar installations to their homes.

Public Improvements-The Phase I design of the E. 10th Street drainage project was completed and construction commenced.

Housing--The third and fourth self-help houses of the Habitat for Humanity E. 20th Street project started construction and were nearly complete by June 30, 2018. The partnership with the Housing Authority of Butte County and the participating social service providers allowed the

successful assistance of 20 households with HOME through the Tenant Based Rental Assistance program.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	1,097	20
Black or African American	97	0
Asian	21	0
American Indian or American Native	81	0
Native Hawaiian or Other Pacific Islander	18	0
Total	1,314	20
Hispanic	174	1
Not Hispanic	1,140	19

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Of the CDBG recipients assisted, 535 were female head of household, 824 were disabled, and 148 were seniors. Of the TBRA-HOME assisted recipients, ten identified as Veterans.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,832,851	904,994
HOME	HOME	973,926	238,730
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Chico	100	100	

Table 4 – Identify the geographic distribution and location of investments

Narrative

CDBG and HOME funds were used throughout the city.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The Habitat for Humanity E.20th Street project leveraged \$98,411 including private and non-federal funds to \$120,000 in HOME funds. Additional leverage for this project, including value of land provided, was reported in the FY16 CAPER.

For each CDBG dollar spent on solar installation activity, \$3.60 was leveraged from other sources.

The City provided a one-to-one match of local dollars to CDBG funds for the administration of the Continuum of Care.

The City maintains approximately \$9.2 million in match credit. This credit is derived from previous Low-and Moderate-Income Housing funds of the former Redevelopment Agency, the value of land donations/leases, private donations and grants made to housing projects.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	9,114,681
2. Match contributed during current Federal fiscal year	98,411
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	9,213,092
4. Match liability for current Federal fiscal year	24,874
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	9,188,218

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Habitat 20th St/848	06/30/2018	98,411	0	0	0	0	0	98,411

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
110	70,179	48,406	25,132	21,882

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	1,157	1,157	0			
Number	1	1	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	40	20
Number of Non-Homeless households to be provided affordable housing units	35	21
Number of Special-Needs households to be provided affordable housing units	5	0
Total	80	41

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	40	20
Number of households supported through The Production of New Units	2	0
Number of households supported through Rehab of Existing Units	38	21
Number of households supported through Acquisition of Existing Units	0	0
Total	80	41

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

A scarcity of available housing units in the city continues to make it difficult for service providers and participants to secure housing for the Tenant Based Rental Assistance (TBRA) program. The service community is engaged and eager to assist participants in their goals of self-sufficiency, but the competitive market continues to create substantial challenges. Half of the proposed TBRA goal was met in the program year.

Good progress was made with ten solar installations, including three roofs and eleven sewer connections. The solar systems will provide housing and neighborhood stability for low income households by reducing household utility expenses. The Rental Accessibility Program continues to prove challenging without capacity and resources to administer a robust program. No households were assisted through this program in FY17.

Two single-family homeownership houses in the E. 20th Street project were substantially completed during the program year, but full completion and occupancy did not happen by the end of the program year. This project is on track to meet its goals within the anticipated time-frame.

Discuss how these outcomes will impact future annual action plans.

The TBRA program continues to be valuable for members of the community with goals of self-sufficiency; it will continue to be funded, though at a lower level, until there is a change in the availability of units. Targeted outreach to households within Nitrate Compliance areas have been successful and will continue in the upcoming years. The Rental Accessibility program will not be funded until appropriate capacity can be identified.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	5	20
Low-income	7	0
Moderate-income	9	0
Total	21	20

Table 13 – Number of Households Served

Narrative Information

The HOME-funded TBRA program housed 20 extremely low-income households. The CDBG-funded Housing Rehabilitation activities, including sewer connections and solar/roof installations, assisted households in all three income categories.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City works with local agencies to provide a continuum of services to shelter the homeless, transition the homeless to permanent housing, and to prevent homelessness. The City is a member of the Greater Chico Homeless Taskforce and provides administrative support to the taskforce. The City is also a voting member of the Butte County Continuum (COC) of Care Council. CDBG funds were made available through the administrative cap, in addition to other local funds, to support the administration of the COC, including the hiring of a full-time COC coordinator. The COC has implemented a Coordinated Entry system and anticipates expanding it further.

The City's Police Target Team has been joined by a Butte County Behavioral Health case worker on a regular basis to diffuse issues and direct people on the street to appropriate resources. The City has provided a vehicle for use by a mobile crisis unit to respond and provide crisis intervention seven days a week.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Chico Community Shelter Partnership (CCSP) continues to operate the Torres Community Emergency Shelter and received an allocation of \$33,206 through the public services component of the CDBG program for operating expenses. In 2017-18, the Shelter averaged 143 guests per night, an increase of **25%** over 2016-2017 and a **48%** increase over 2015-2016. The number of children served in the program year decreased to 122 from 145 in 2016-2017, though was still higher than the 86 children served in 2015-2016. Sixty-seven families were served. The Shelter's stated capacity is 140, but upon re-evaluation by the City's Building Official and Fire Marshall, it was determined that the facility could accommodate up to 192. Operationally, CCSP limits capacity to 160. The shelter met the 160 capacity most nights of the year.

Sabbath House of the Jesus Center provided overnight shelter to 157 women, some of whom had young children, during the program year. The Jesus Center received \$18,206 in CDBG Public Service funds for this purpose.

The Community Action Agency of Butte County operates the Esplanade House, which provided transitional housing for 92 adults with children during the program year. The City provided \$26,206 in CDBG Public Service funding for utility expenses of the facility.

City Staff has attended various workshops and made site visits to explore possibilities for addressing the increased homeless population in our community. City and County officials have continued their dialogue around this issue.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City's Tenant-Based Rental Assistance program provides short-term rental assistance (12 to 24 months) to very-low, extremely-low-income and special needs families at-risk of homelessness, who are working towards self-sufficiency with an established social services provider. The City contracts with the Housing Authority of Butte County to administer this program. In program year 2017, the City expended \$84,510 in HOME funds to assist 20 extremely-low-income households. This equates to \$4,226 to keep each household housed for the year (including rental deposits).

CDBG Public Service funds in the amount of \$16,000 were also provided to the Chico Community Children's Center to provide after-school and holiday childcare for 16 children so that families may work or gain education to improve employment to prevent homelessness.

CDBG Public Service funds in the amount of \$27,204 were provided to the Chico Housing Action Team to provide supportive services/house manager for a four bedroom house providing housing to formerly homeless persons with mental health challenges. These funds allow support to prevent return to homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CDBG Public Service funds provided to the Torres Shelter, the Esplanade House and the Sabbath House (Jesus Center) assist those entities in successfully moving many individuals and families from homelessness to permanent housing.

Several primarily privately-funded organizations have increased capacity to transition homeless men, women and children from the streets and shelters to transitional and permanent housing. The Jesus Center, Salvation Army, and Chico Housing Action Team are among those organizations.

Several local non-profit organizations have Rapid Rehousing Programs to quickly re-house people who become homeless. One grantee has a limited amount of funding which may be used for homeless prevention.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of the County of Butte (HACB) operates 145 units of HUD-subsidized Low Income Public Housing within the City of Chico. This section summarizes HACB actions planned to address Public Housing needs and encourage Public Housing residents to become more involved in management.

- No-Smoking Policy – Implementing no-smoking policy at all public housing properties.
- Energy Conservation Measure – Electric upgrades, replacement of electrical fixtures, all Public Housing units (145).
- Hazardous Material Abatement – replace asbestos-containing floor tile with vinyl composition tile, as units turn over.
- Sewer Lateral Repair/Replacements – Repair and replace failing sections of Sewage Service Lines, add clean-outs.
- Landscape improvements - made across multiple sites to reduce water consumption and maintenance costs.
- Tree Pruning – significant effort to address tree canopy.
- Driveway surfacing improvements - including paths of travel.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

- Section 3 hiring opportunities made available to residents and area low-income as part of contractor engagement, contracting awards prioritized to contractors retaining Section 3 new hires;
- Public Housing residents are invited and encouraged to participate on Resident Advisory Board (RAB), addressing the agency’s proposed one- and five-year Agency Plans, and Public Housing administrative policy, via comment to proposed annual revisions to Public Housing “Admissions and Continued Occupancy Policy” (ACOP), operational feedback to management and the Board of Commissioners, and annual review of proposed Public Housing Capital Fund Program expenditures.
- Public Housing residents are provided opportunity to comment each year on any proposed changes to the agency one- and five-year plans, proposed changes to the Public Housing ACOP, and proposed changes to the Utility Allowance Schedule and Schedule of Maintenance Charges.
- Per State law, two (2) Commissioners of the seven (7) member Board of Commissioners must be residents of Housing Authority-owned housing. The positions are currently filled with tenant representatives, per law.
- Public Housing residents are provided opportunity to comment on changes proposed and/or made to the Public Housing Lease, such opportunity provided by means of Written Notice and 60-day comment period.
- The HACB offers no homeownership program opportunity, but refers interested tenants to the

area's low-income homeownership program offered by non-profit CHIP.

Actions taken to provide assistance to troubled PHAs

N/A – The Housing Authority of the County of Butte is a HUD-designated “High Performer” in administration of its Section 8 Housing Choice Voucher and Low-Income Public Housing programs.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City continues to implement the goals of the 2014 Housing Element of its General Plan. Additionally, the City has adopted the following land use policies:

- Housing density bonus or incentives for development of housing for very low-, low- or moderate-income households--if the prescribed percentage of units are made affordable, developers are eligible for a density bonus of up to 35% and may request up to three incentives or concessions.
- Transitional and permanent supportive housing is allowed by right in all residential zones.
- Modifications for accessibility may deviate from standard development standards with the approval of the public works director
- Small lot subdivisions--to allow small lot single-family housing development in new and existing neighborhoods to provide compact development and efficient infill
- An amended Accessory Dwelling Unit (ADU) ordinance in compliance with State laws to encourage development of these units, and updated comprehensive submittal package with reduced submittal fee
- It is expected that ADU impact fees will be reduced
- Implementation of a Streamlined Approval process for housing projects per State Senate Bill 35

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

A list of accessible units within the community has been provided to the Disability Action Center so that they may make appropriate referrals.

The City continues to allocate funds to the Small Business Development Center to assist local small business owners with business plans, training in marketing strategies, bookkeeping, budgeting, etc. There was an increase in the number of businesses assisted, compared to the Annual Plan goal.

The North Valley Housing Trust continues to be supported by the City. The Affordable Housing Resource Guide is available on the City's website and at City Hall. The City continues its non-HUD funded Lease Guarantee program, administered by the Housing Authority of the County of Butte, which has successfully assisted eight households with poor credit obtain stable rental housing.

The City is an active participant in the Greater Chico Homeless Task Force to advocate for the needs of

homeless families and individuals, and those at risk of homelessness. The Task Force provides a venue for collaboration of various community groups to provide outreach to those experiencing homelessness in the community. It also acts as an incubator for new ideas to address homelessness.

The City has budgeted non-federal funds for a homeless prevention program and intends to implement it in the coming year. Additionally, the City is in discussion with a developer regarding the development of an 80-100 small-unit, rental complex for seniors and persons with disabilities on City-owned land to be re-zoned for this purpose.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Participants in HOME and CDBG-funded housing programs are provided with information on lead hazards, as applicable. All housing units built before 1978 to be rehabilitated with CDBG or HOME funds are tested for lead hazards, unless no paint will be disturbed. The City has implemented a lead-based paint hazard reduction program pursuant to 24 CFR Part 35. The City contracts with a consulting firm to conduct risk assessments, supervise construction activity and perform clearance testing, as necessary. The City requires contractors performing lead-hazard reduction work or disturbing lead-based paint to have the appropriate certifications.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City continues to provide funding for micro-enterprise counseling and assistance, tenant-based rental assistance, subsidized childcare and funding for transitional housing programs which provide a safety net for very-low income families.

- The micro-enterprise counseling program assisted 87 small businesses in 2017-18 by training them in basic business skills such as book-keeping and accounting, marketing and sales, record-keeping, research and development and business planning.
- The City provided funding for affordable child care through a CDBG public services grant. In 2017-18, 16 children received childcare during afterschool and holiday periods so that their parents could work or go to school.
- The City provides temporary housing assistance to participants in the HOME Tenant Based Rental Assistance program. Twenty households received assistance in 2017-18.
- The City provided public services funding for transitional housing services provided by Community Action Agency/Esplanade House. This transitional housing service provides a safety net for very-low income families who are in crisis and have recently experienced homelessness. This service allows them to stabilize their lives and their income by providing them with low-cost subsidized housing and supportive services so that they may regain their

independence. The Esplanade House served 92 households during the program year.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continues to work with non-profit groups to the extent possible, to improve the organizational capacity of housing and service organizations. Chico is somewhat limited due to its geographic isolation, and local nonprofits continue to feel the effects of reductions in public funding. The relatively new non-profit, Chico Housing Action Team, was funded with CDBG Public Service funds and they are developing capacity to expand services. There continues to be increased collaboration among the non-profits and City Departments.

City support staff continues to be trained to assist in the administration of the CDBG program. Staff takes advantage of HOME and CDBG trainings.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City encouraged private sector participation in all 2017-18 HOME and CDBG funded activities. All construction contracts for the housing rehabilitation and sewer connection programs are made available to private sector contractors. The Habitat for Humanity Homeownership Program utilizes private grants, in-kind donations, Youth Build (when available) and owner participation in the production of single family homes. A private general engineering contractor was awarded the E. 10th Street drainage project.

The Tenant-Based Rental Assistance Program provided assistance and security deposit grants for "at risk" tenants. The success of the program depends very much on the participation of private sector landlords. The City works in cooperation with the Housing Authority of the County of Butte and private non-profit social service providers to successfully implement the program.

Administrative funding of the Continuum of Care allowed for the hiring of a full-time coordinator for CoC functions.

The City entered into a Memorandum of Understanding with a local service provider to explore the possibilities of a centralized intake center and expansion of services for people experiencing homelessness. City staff has facilitated numerous discussions with a variety of stakeholders, and due diligence on the part of the City and the non-profit continues to determine feasibility of the project.

City staff has also been working with a local non-profit to explore the feasibility of a transitional tiny

house village for homeless seniors.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Fair Housing education for community members and housing professionals was provided through agreements with Legal Services of Northern California and North Valley Property Owners Association. Four educational workshops were presented during FY17. One of these workshops was conducted in Census Tract 13.00. In addition, City staff has provided referrals on Fair Housing and tenants' rights to the appropriate agencies.

Affirmative Marketing policies are followed in all HOME-assisted projects and formal plans are in place, as applicable.

As a result of direct marketing of the sewer connection program to low-income homeowners in Census tract 6.04, several residents expressed interest in the program and at least two households were connected to city sewer. Additional outreach is planned.

The E. 10th Street drainage project will provide improved infrastructure to a low-income neighborhood.

City staff implemented changes required per the Voluntary Compliance Agreement with HUD's office of Fair Housing and Equal Opportunity, including:

- Continued, enhanced demographic collection and analysis
- Utilization of a Language Access Plan
- Implementation of a Language Line available at all public counters throughout the City offices
- Modification of contracts and agreements

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

The City's Housing Division is responsible for monitoring the continued affordability of housing projects assisted by the City and/or the former Redevelopment Agency. Assisted rental projects submit annual reports and certifications of occupancy which document household size and annual income. The affordability restrictions are a minimum of 30 years for HOME-funded projects and in most cases the period has been 55 years, due to the involvement of RDA funds and/or tax credits.

Home ownership assistance is monitored annually for occupancy by the assisted family. The applicable resale or recapture provision is enforced.

Sub-recipients are monitored through site visits and/or desk monitorings and through submissions of reports that are required by their funding agreements. HUD monitoring guidance forms are utilized for the monitoring.

The City is required to submit an annual Consolidated Annual Performance and Evaluation Report to HUD for its CDBG and HOME grant. In addition, the City is required by HUD to submit a five-year Consolidated Plan and an Annual Plan for all proposed activities. The Consolidated Plan for 2015-2019 was submitted and approved.

As the Housing Successor to the former Redevelopment Agency, the City has assumed the rights and obligations to enforce all existing loans, grant and various covenants previously executed by the RDA. The City's Housing Division strives to track and monitor all agreements for compliance through an extensive reporting and oversight process.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City published a Public Notice on August 31, 2018 in the Chico Enterprise-Record to notify the public that the Consolidated Annual Performance and Evaluation Report (CAPER), was available for review and of a hearing to be held on September 18, 2018. Copies of the CAPER were made available at the City's Housing Division, and on the City's website. The public was encouraged to submit written or verbal comments on the CAPER during the 15-day comment period. Information was included for individuals who need special accommodation in order to comment.

[insert any comments received]

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City does not plan to make any changes in the program objectives as outlined in the Consolidated Plan at this time.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

North Point Apartments, 1200 Park and Avenida Apartments were scheduled for on-site inspections during the program year. All were monitored, including project financials, and any findings were cleared at each of the properties. The first, post-construction monitoring was conducted at the Valley View Apartments, and the project was in compliance with applicable requirements.

Self-certification forms were received from the remaining HOME-assisted projects: Campbell Commons, Walker Commons, and Esplanade House.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City requires that the appropriate affirmative fair housing marketing policies are followed by organizations managing and developing HOME units. Habitat for Humanity continues its efforts to reach minority populations. The City has implemented a Language Access Plan and translation is available by phone, as necessary. Construction contracts include provisions to require solicitation of bids from minority- and women-owned businesses and to comply with Section 3 requirements, as applicable.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Program income in the amount of \$23,274 was applied to the homeownership project on 20th Street; one Hispanic, White and one White, non-Hispanic family will benefit from these funds.

Program income in the amount of \$25,132 was applied to Tenant Based Rental Assistance program and assisted 20 extremely-low income households, 10 of whom identified as veterans.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City continues to support Habitat for Humanity for the provision of homeownership units and is in discussion regarding the development of additional rental housing. The City continues to provide

support to the North Valley Housing Trust in its efforts to secure and provide financing to affordable housing projects.



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,089,364.85
02 ENTITLEMENT GRANT	735,702.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	7,784.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,832,850.85

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	757,854.34
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	757,854.34
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	147,140.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	904,994.34
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	927,856.51

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	757,854.34
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	757,854.34
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	144,854.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	144,854.00
32 ENTITLEMENT GRANT	735,702.00
33 PRIOR YEAR PROGRAM INCOME	285,056.85
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,020,758.85
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.19%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	147,140.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	147,140.00
42 ENTITLEMENT GRANT	735,702.00
43 CURRENT YEAR PROGRAM INCOME	7,784.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	743,486.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.79%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	8	821	6118200	E 10th Street Area Storm	03K	LMA	\$24,645.71
2015	8	821	6147644	E 10th Street Area Storm	03K	LMA	\$47,767.32
2015	8	821	6164362	E 10th Street Area Storm	03K	LMA	\$37,648.76
2015	8	821	6176864	E 10th Street Area Storm	03K	LMA	\$221,571.36
2015	8	821	6180758	E 10th Street Area Storm	03K	LMA	\$46.15
					03K	Matrix Code	\$331,679.30
2017	13	864	6118200	CAA--Esplanade House	03T	LMC	\$13,103.00
2017	13	864	6147644	CAA--Esplanade House	03T	LMC	\$13,103.00
2017	14	865	6118200	CCSP--Torres Shelter	03T	LMC	\$16,603.00
2017	14	865	6147644	CCSP--Torres Shelter	03T	LMC	\$16,603.00
2017	19	866	6118200	Jesus Center Shelter	03T	LMC	\$4,551.50
2017	19	866	6147644	Jesus Center Shelter	03T	LMC	\$4,551.50
2017	19	866	6164362	Jesus Center Shelter	03T	LMC	\$9,103.00
2017	20	867	6118200	Chico Housing Action Team--CHAT	03T	LMC	\$6,801.00
2017	20	867	6147644	Chico Housing Action Team--CHAT	03T	LMC	\$6,801.00
2017	20	867	6164362	Chico Housing Action Team--CHAT	03T	LMC	\$13,602.00
					03T	Matrix Code	\$104,822.00
2017	21	863	6118200	Chico Community Children's Center	05L	LMC	\$8,000.00
2017	21	863	6147644	Chico Community Children's Center	05L	LMC	\$8,000.00
					05L	Matrix Code	\$16,000.00
2017	15	862	6118200	Innovative Health Care--Peg Taylor	05M	LMC	\$12,016.00
2017	15	862	6147644	Innovative Health Care--Peg Taylor	05M	LMC	\$12,016.00
					05M	Matrix Code	\$24,032.00
2017	8	859	6147644	Housing Rehabilitation	14A	LMH	\$14,419.00
2017	8	859	6164362	Housing Rehabilitation	14A	LMH	\$3,533.00
2017	8	859	6176864	Housing Rehabilitation	14A	LMH	\$14,125.00
2017	8	860	6094852	Sewer Laterals	14A	LMH	\$1,917.00
2017	8	860	6118200	Sewer Laterals	14A	LMH	\$5,568.00
2017	8	860	6164362	Sewer Laterals	14A	LMH	\$25,832.00
2017	8	860	6176864	Sewer Laterals	14A	LMH	\$11,176.00
2017	8	860	6180758	Sewer Laterals	14A	LMH	\$19,017.00
					14A	Matrix Code	\$95,587.00
2017	8	861	6094852	Solar Installations	14F	LMH	\$10,819.40
2017	8	861	6118200	Solar Installations	14F	LMH	\$5,829.39
2017	8	861	6147644	Solar Installations	14F	LMH	\$6,597.80
2017	8	861	6176864	Solar Installations	14F	LMH	\$8,352.40
					14F	Matrix Code	\$31,598.99
2017	11	854	6094852	Program Delivery	14H	LMH	\$1,620.41
2017	11	854	6118200	Program Delivery	14H	LMH	\$774.12
2017	11	854	6147644	Program Delivery	14H	LMH	\$1,945.25
2017	11	854	6164362	Program Delivery	14H	LMH	\$1,905.18
2017	11	854	6176864	Program Delivery	14H	LMH	\$1,654.40
					14H	Matrix Code	\$7,899.36
2017	3	855	6094852	Housing Services	14J	LMH	\$984.22
2017	3	855	6118200	Housing Services	14J	LMH	\$3,457.73
2017	3	855	6147644	Housing Services	14J	LMH	\$4,431.99
2017	3	855	6164362	Housing Services	14J	LMH	\$2,208.76



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	3	855	6176864	Housing Services	14J	LMH	\$2,475.00
					14J	Matrix Code	\$13,557.70
2017	12	856	6094852	Code Enforcement	15	LMA	\$28,643.95
2017	12	856	6118200	Code Enforcement	15	LMA	\$25,202.60
2017	12	856	6147644	Code Enforcement	15	LMA	\$26,725.07
2017	12	856	6164362	Code Enforcement	15	LMA	\$19,392.67
2017	12	856	6180758	Code Enforcement	15	LMA	\$7,713.70
					15	Matrix Code	\$107,677.99
2017	10	857	6147644	Small Business Development Center SBDC	18C	LMCMC	\$13,600.50
2017	10	857	6180758	Small Business Development Center SBDC	18C	LMCMC	\$11,399.50
					18C	Matrix Code	\$25,000.00
Total							\$757,854.34



LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	13	864	6118200	CAA--Esplanade House	03T	LMC	\$13,103.00
2017	13	864	6147644	CAA--Esplanade House	03T	LMC	\$13,103.00
2017	14	865	6118200	CCSP--Torres Shelter	03T	LMC	\$16,603.00
2017	14	865	6147644	CCSP--Torres Shelter	03T	LMC	\$16,603.00
2017	19	866	6118200	Jesus Center Shelter	03T	LMC	\$4,551.50
2017	19	866	6147644	Jesus Center Shelter	03T	LMC	\$4,551.50
2017	19	866	6164362	Jesus Center Shelter	03T	LMC	\$9,103.00
2017	20	867	6118200	Chico Housing Action Team--CHAT	03T	LMC	\$6,801.00
2017	20	867	6147644	Chico Housing Action Team--CHAT	03T	LMC	\$6,801.00
2017	20	867	6164362	Chico Housing Action Team--CHAT	03T	LMC	\$13,602.00
					03T	Matrix Code	\$104,822.00
2017	21	863	6118200	Chico Community Children's Center	05L	LMC	\$8,000.00
2017	21	863	6147644	Chico Community Children's Center	05L	LMC	\$8,000.00
					05L	Matrix Code	\$16,000.00
2017	15	862	6118200	Innovative Health Care--Peg Taylor	05M	LMC	\$12,016.00
2017	15	862	6147644	Innovative Health Care--Peg Taylor	05M	LMC	\$12,016.00
					05M	Matrix Code	\$24,032.00
Total							\$144,854.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37
















Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	1	851	6094852	CDBG Administration	21A		\$29,943.01
2017	1	851	6118200	CDBG Administration	21A		\$28,488.22
2017	1	851	6147644	CDBG Administration	21A		\$30,862.25
2017	1	851	6164362	CDBG Administration	21A		\$16,496.59
2017	1	851	6180758	CDBG Administration	21A		\$13,349.93
2017	1	853	6176864	Continuum of Care	21A		\$20,000.00
					21A	Matrix Code	\$139,140.00
2017	1	852	6118200	Fair Housing	21D		\$2,000.00
2017	1	852	6164362	Fair Housing	21D		\$4,000.00
2017	1	852	6176864	Fair Housing	21D		\$2,000.00
					21D	Matrix Code	\$8,000.00
Total							\$147,140.00

CITY OF CHICO CODE ENFORCEMENT DIVISION ACTIVITY MAP & TABLE 2017 - 2018 FISCAL YEAR


 NTS
 City of Chico Incorporated Area

2017 - 2018 Fiscal Year
 Code Enforcement Cases - 1,463*
 • Inside Low/Moderate Income Census Blocks (693)
 • Outside Low/Moderate Income Census Blocks (775)

City of Chico Area
Low & Moderate Income Areas
Census Tracts - Block Groups

 2.02 / 3	 7 / 1,4
 3 / 3,4	 8 / 6
 4.01 / 1	 9.03 / 4
 4.02 / 3	 10 / 2-6
 5.01 / 4	 11 / 1,3,5
 5.02 / 2-4	 12 / 2-4
 6.03 / 1,2,4	 13 / 1-4
 6.04 / 1-5	

* Yearly Total 1,468
(5 Cases with No Specific Address)

