

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This Annual Plan describes the actions the City of Chico plans to take in 2018-2019 to implement the 2015-2019 Consolidated Plan. The Consolidated Plan documents the needs of the City of Chico that will be met using federal CDBG and HOME funds as well as other related housing and community development needs and resources. This Action Plan also satisfies various statutory and regulatory requirements that flow from the CDBG and HOME programs.

2. Summarize the objectives and outcomes identified in the Plan

**Summary of Objectives and Outcomes
2018-2019 Annual Plan**

Priority Needs	Goals	Projects	Outcomes
--Low Income Affordable Housing --Fair Housing Impediments	Create Low Income Affordable Housing Opportunities	--TBRA --Rental Construction, predevelopment	30 households 80 units
--Improved Coordination of Homeless Services	Implement Solutions to Chronic Homelessness	--Public Services	292 persons Households
--Home Rehab in older, low income neighborhoods --Affordable Childcare --Targeted Public Improvements	Improve and Revitalize Low Income Neighborhoods	--Homeowner Rehab --Homebuyer Assistance --Code Enforcement --Public Services --Public Infrastructure	4 households 2 households 710 households 271 persons 80 households
--Capital/Technical Assistance for Small Business	Assist Small Business	--SBDC	70 businesses

3. Evaluation of past performance

Limited resources for housing and community development activities continues to present challenges for addressing the ever growing need for affordable housing and supportive services for lower income community members. Despite the challenges and reduction in resources, the City has demonstrated effectiveness and efficiency with the following activities:

- Permanent supportive rental housing project completed--Valley View
- Self-help homeownership facilitated by Habitat for Humanity
- Sewer lateral connections for homeowners under a State Nitrate Compliance Order
- Solar installations to reduce utility expenses of low-income homeowners
- Accessibility improvements for disabled persons in rental units
- Counseling and support for small businesses and microenterprises
- Public services funding to organizations to address issues of homelessness and services that contribute to the prevention of homelessness
- Tenant Based Rental Assistance to facilitate self-sufficiency and rental success
- Design and pre-construction of storm drain and street improvements for Phase I of the E. 10th Street project

This Plan seeks to continue support of many of the successful activities mentioned above, with emphasis on completing the storm drain and street improvement project, and to explore partnerships to advance other projects of the Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

During the development of the Consolidated Plan, the City conducted extensive outreach to various local agencies, organizations, internal City departments, the Greater Chico Homeless Task Force, the Continuum of Care and citizens. Citizen participation for this current plan was encouraged through email distributions, noticing in the local daily newspaper, a weekly newspaper, on the City's website, public meetings, two public hearings and posting of the draft plan for a 30-day comment period at the City offices, the public library, the Housing Authority and at the office of Legal Services of Northern California. A Citizen Advisory Committee was appointed to evaluate and make recommendations for CDBG Public Service funding.

5. Summary of public comments

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CHICO	Community Development
HOME Administrator	CHICO	Community Development

Table 1 – Responsible Agencies

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

During the development of the Consolidated Plan, the City of Chico conducted extensive outreach with the Butte Countywide Homeless Continuum of Care (Butte CoC), Greater Chico Homeless Task Force (GCHTF), housing and service providers, and other local jurisdictions, as described below. The City is engaged with the CoC, GCHTF, many service providers and the Housing Authority of Butte County on an ongoing basis.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Chico works collaboratively in all of its housing and community development efforts with other local governments, nonprofits, advocacy groups and citizens. This collaboration takes place through the City’s involvement with the Butte Countywide Homeless Continuum of Care (Butte CoC), the Greater Chico Homeless Task Force (GCHTF), the TBRA Committee, the City’s Public Works Engineering Division and planning processes such as the City’s Housing Element and Consolidated Plan, and the Butte CoC 10-Year Strategy to End Homelessness. All of these groups and processes include public and assisted housing providers, and private and government health, mental health and service agencies.

The City has entered into a Memorandum of Understanding with a local nonprofit to explore the possibility of a centralized, coordinated service center to assist persons experiencing homelessness.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Chico has been closely involved in the Butte CoC’s establishment and development. The City of Chico helps fund the operation of the Butte CoC, and its Housing Manager sits on the Butte CoC Council, which is the governance and decision-making body of the Butte CoC. An elected official of the City has also been appointed to the CoC Council. Whenever possible, the City’s HUD-funded projects and programs are coordinated with the Butte CoC. Some of the CoC grantees receive funding and support from the City of Chico, including the Torres Shelter (emergency shelter), the Esplanade House (transitional housing), Catalyst Domestic Violence Services’ shelter, and Avenida Apartments (permanent supportive housing). In 2014, the Butte CoC completed a 10-Year Strategy to End Homelessness, which involved extensive collaboration with the City of Chico. The City has directed significant progress on some of this plan’s key goals, including the establishment of a local housing trust fund, and development of a supportive housing project for persons with mental disabilities. Additional

efforts by local agencies include the provision of free veterinary services and reducing barriers to emergency shelter.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Chico Housing Manager is a member of the Butte CoC Council, which prioritizes the use of ESG funds, develops performance standards, evaluates outcomes, and directs administration of the Homeless Management Information System and the Coordinated Assessment process. The City of Chico regularly participates in Butte CoC meetings, and reviews Butte CoC plans and policies.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

See Table on following pages.

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Veterans Resource Center
	Agency/Group/Organization Type	Veterans Services
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Veterans Resource Center was consulted during the Consolidated Plan process to understand the needs of homeless veterans. This included an estimate of the number of veteran households in need of housing assistance. The City and the Veterans Resource Center will be working together in the coming years to identify development opportunities for affordable, service-enriched veterans housing.
2	Agency/Group/Organization	Catalyst Domestic Violence Services
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Catalyst was consulted during the Consolidated Plan process to understand the needs of victims of domestic violence. This included an estimate of the number and type of families in need of housing assistance who are victims of domestic violence, dating violence, sexual assault and stalking. This consultation helped the City understand how to best continue assisting the Catalyst HAVEN shelter and transitional housing cottages.
3	Agency/Group/Organization	Disability Action Center
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Disability Action Center (DAC), formerly known as Independent Living Services of Northern California (ILSNC), was consulted during the Consolidated Plan process to better understand the needs of persons with disabilities. This included an estimate of the number and type of families in need of housing assistance who are disabled. The consultation helped the City and DAC coordinate improved operation of the Rental Housing Accessibility Program, and improve referral of accessible units to persons with physical disabilities.
4	Agency/Group/Organization	Community Action Agency of Butte County, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Action Agency of Butte County (CAA) was consulted during the Consolidated Plan process to better understand the needs of homeless and Low-Income families with children. This included the needs of low-income families with children that are homeless or at-risk of homelessness. It also included the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance. The consultation helped the City understand how to better assist CAA's Esplanade House transitional and supportive housing project, as well as other housing and Butte CoC programs.
5	Agency/Group/Organization	Caring Choices
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Caring Choices was consulted during the Consolidated Plan process to better understand the the size and characteristics of the population with HIV/AIDS. This consultation facilitated coordination for the provision of housing and services in the City of Chico that will assist persons with HIV/AIDS.
6	Agency/Group/Organization	Housing Authority of the County of Butte
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority of the County of Butte (HACB) was consulted to better understand the needs of public housing residents and voucher holders. This included an assessment of accessibility needs in compliance with Section 504 and how the needs of public housing residents compare with the housing needs of the population at large. Consultation continued close collaboration between the City and HACB on providing housing through development, vouchers and the TBRA program. Both the City and HACB are active leaders in the Butte CoC.
7	Agency/Group/Organization	CAMINAR
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Caminar was consulted during the Consolidated Plan process to better understand local programs that serve homeless persons with mental disabilities. This included programs for ensuring that persons returning from mental and health institutions receive appropriate supportive housing. Consultation continued City-Caminar collaboration with the Butte CoC to eliminate homelessness and better operate the Avenida Apartments supportive housing project.
8	Agency/Group/Organization	Innovate North State
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Innovate North State was consulted during the Consolidated Plan process to better understand economic development needs and resources. This facilitated better alignment of economic development goals and activities.
9	Agency/Group/Organization	Butte College Small Business Development Center
	Agency/Group/Organization Type	Economic Development
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Butte College Small Business Development Center (SBDC) was consulted during the Consolidated Plan process to better understand economic development needs and resources. The consultation continued collaboration on economic development goals, and small business development counseling for job growth.

10	Agency/Group/Organization	3CORE, Inc.
	Agency/Group/Organization Type	Economic Development Organization Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	3CORE was consulted during the Consolidated Plan process to better understand economic development needs and resources. The consultation continued collaboration on economic development goals, particularly on the micro-loan program and the North Valley Housing Trust local housing trust fund.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Housing Authority of the County of Butte	The Butte CoC completed their 10-Year Strategy to End Homelessness in 2014. In the City's 2015-2019 Consolidated Plan, the Strategic Plan Section (SP-05) outlines how the City will assist in achieving critical goals of the 10-Year Strategy to End Homelessness. These goals include: development of a Local Housing Trust Fund (the North Valley Housing Trust), development of a Low Access Barrier Shelter for homeless individuals, development of a Day Center for homeless individuals, development of housing and supportive services for homeless individuals

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Chico makes efforts to involve the public in the Annual Plan process by publishing notice of the planning process in local publications and on the City's website, distributing notices in English and Spanish via email to community listservs, holding a public meeting at the City's Finance Committee, conducting two formal noticed public hearings, and publication of the draft Annual Action Plan with a 30-day public comment period. *[Insert any public comments.]*

To achieve greater community participation, the City established an Ad-Hoc Citizen's Advisory Committee to review applications and make recommendations regarding CDBG Public Service funding. The Committee is comprised of up to seven members of the community and have experience working with low-income clients or are citizens at large. The Committee meetings were open to the public.

All City-sponsored public meetings are held in accessible structures, and meeting notices include information regarding how persons needing special accommodations/interpretive assistance may request that assistance.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Received new applicants for Public Service funding			
2	Internet Outreach	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Unknown			http://www.chico.ca.us/housing_neighborhood_services/home_page.asp

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Email to community listservs	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community Agencies serving low income persons	Unknown			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/broad community	This was a meeting of the City's Finance Committee. There were approximately three members of the general public in attendance as well as City staff.			
5	Public Hearing	Non-targeted/broad community	City Council hearing 5/1/18			
6	Public Hearing	Non-targeted/broad community				
7	Newspaper Ad	Non-targeted/broad community				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Meeting	Non-targeted/broad community	Citizen Advisory Committee meeting to make Public Service funding recommendations			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

This is a summary of CDBG and HOME funds available for the 2018-2019 program year.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	830,836	7,784	96,222	934,842	1,661,672	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	541,376	7,499	621,464	1,170,339	1,082,752	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City has a banked amount of excess match from former Redevelopment Agency investments in affordable housing from previous years. When possible, the City partners with private organizations to provide leverage for activities. The City also has a limited amount of funds in its Affordable Housing Fund (former RDA program income) to use to meet housing goals.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City conveyed parcels on 20th Street for development of self-help homes for low to moderate income households by Habitat for Humanity. Additional City-owned land will be rezoned to accommodate an 80-90 unit multi-family housing complex.

Discussion

This Annual Plan will continue to focus CDBG and HOME resources on established programs to achieve the Consolidated Plan's Strategic goals of creating affordable housing opportunities, implementing solutions to homelessness, assisting small businesses, while prioritizing infrastructure improvements of a low income neighborhood.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Create Low Income Affordable Housing Opportunities	2015	2019	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	City of Chico	Low Income Affordable Housing	CDBG: \$24,000 HOME: \$742,710	Rental units constructed: 80 Household Housing Unit Tenant-based rental assistance / Rapid Rehousing: 30 Households Assisted
2	Implement Solutions to Chronic Homelessness	2015	2019	Affordable Housing Homeless	City of Chico	Improved Coordination of Homeless Services Low Barrier Access Overnight Shelter Low Income Affordable Housing	CDBG: \$88,416	Public service activities for Low/Moderate Income Housing Benefit: 292 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Improve and Revitalize Low-Income Neighborhoods	2015	2019	Affordable Housing Public Housing Non-Housing Community Development	City of Chico	Home Rehab in Older, Low Income Neighborhoods Low Income Affordable Housing Targeted Public Improvements	CDBG: \$627,259 HOME: \$120,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 80 Public service activities other than Low/Moderate Income Housing Benefit: 271 Persons Homeowner Housing Added: 2 Homeowner Housing Rehabilitated: 4 Housing Code Enforcement Cases: 710
4	Assist Small Businesses	2015	2019	Economic Development	City of Chico	Capital/Technical Assistance for Small Businesses	CDBG: \$25,000	Businesses assisted: 70

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Create Low Income Affordable Housing Opportunities
	Goal Description	
2	Goal Name	Implement Solutions to Chronic Homelessness
	Goal Description	

3	Goal Name	Improve and Revitalize Low-Income Neighborhoods
	Goal Description	
4	Goal Name	Assist Small Businesses
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

The Projects identified in this section directly address the Consolidated Plan Priority Needs and Goals, and the Annual Plan Goals.

Projects

#	Project Name
1	CDBG Administration
2	HOME Administration
3	Housing Services
4	Program Delivery
5	Homeowner Rehabilitation
6	Code Enforcement
7	Economic Development
8	Public Facilities & Improvements
9	Tenant Based Rental Assistance (TBRA)
10	Homebuyer Assistance
11	Rental Development--Notre Dame
12	PS Community Action Agency--Esplanade House
13	PS Innovative Health Care Services-Peg Taylor Center
14	PS Jesus Center
15	PS Chico Housing Action Team
16	Chico Area Council on Aging-Meals on Wheels
17	PS Catalyst Domestic Violence

Table 7 - Project Information

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	
	Goals Supported	Create Low Income Affordable Housing Opportunities Implement Solutions to Chronic Homelessness Improve and Revitalize Low-Income Neighborhoods Assist Small Businesses
	Needs Addressed	Low Income Affordable Housing Affordable Childcare Low Barrier Access Overnight Shelter Homeless Day Center Improved Coordination of Homeless Services Home Rehab in Older, Low Income Neighborhoods Targeted Public Improvements Capital/Technical Assistance for Small Businesses Fair Housing Impediments
	Funding	CDBG: \$166,167
	Description	General CDBG administration, including Fair Housing objectives and Continuum of Care coordination
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	General CDBG administration, including Fair Housing objectives and Continuum of Care coordination
2	Project Name	HOME Administration
	Target Area	
	Goals Supported	Create Low Income Affordable Housing Opportunities
	Needs Addressed	Low Income Affordable Housing
	Funding	HOME: \$54,138
	Description	General HOME administration
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	General HOME administration
3	Project Name	Housing Services
	Target Area	
	Goals Supported	Create Low Income Affordable Housing Opportunities
	Needs Addressed	Low Income Affordable Housing
	Funding	CDBG: \$24,000
	Description	Delivery of the TBRA Program and housing programs (non-rehab)
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Delivery of the TBRA program and housing programs (non-rehab)
4	Project Name	Program Delivery
	Target Area	
	Goals Supported	Create Low Income Affordable Housing Opportunities Improve and Revitalize Low-Income Neighborhoods
	Needs Addressed	Low Income Affordable Housing Home Rehab in Older, Low Income Neighborhoods
	Funding	CDBG: \$4,000
	Description	Program delivery costs associated with the Housing Rehabilitation Program activities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	Program delivery costs associated with the Housing Rehabilitation program activities (sewer connections).
5	Project Name	Homeowner Rehabilitation
	Target Area	
	Goals Supported	Improve and Revitalize Low-Income Neighborhoods
	Needs Addressed	Low Income Affordable Housing Home Rehab in Older, Low Income Neighborhoods
	Funding	CDBG: \$30,000
	Description	Rehabilitation of homes occupied by Low and Moderate Income households (connection to city sewer)
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that four low-moderate income households will be connected to city sewer.
	Location Description	
	Planned Activities	Housing rehabilitation grants for sewer connections to city sewer.
6	Project Name	Code Enforcement
	Target Area	
	Goals Supported	Improve and Revitalize Low-Income Neighborhoods
	Needs Addressed	Low Income Affordable Housing Home Rehab in Older, Low Income Neighborhoods
	Funding	CDBG: \$120,000
	Description	
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 710 families will benefit from identifying issues required to upgrade housing and neighborhoods.
	Location Description	Low-moderate income census tracts within the city of Chico.
	Planned Activities	Code enforcement
7	Project Name	Economic Development

	Target Area	
	Goals Supported	Assist Small Businesses
	Needs Addressed	Capital/Technical Assistance for Small Businesses
	Funding	CDBG: \$25,000
	Description	Microenterprise counseling and education
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 70 small businesses will be assisted through education and technical assistance.
	Location Description	
	Planned Activities	Funding of the Small Business Development Center for education and technical assistance to small businesses.
8	Project Name	Public Facilities & Improvements
	Target Area	
	Goals Supported	Improve and Revitalize Low-Income Neighborhoods
	Needs Addressed	Targeted Public Improvements
	Funding	CDBG: \$441,051
	Description	Continuation of E. 10th Street Drainage Project: Design work for installation of storm drain, valley gutters, roadway, street lights in North Chapman neighborhood
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 80 households will benefit from the proposed activity once it is fully completed.
	Location Description	East 10th Street from State Route 99 to Linden Street and along Sycamore Street between 9th Street and Humboldt Avenue
	Planned Activities	Design for Phase II of project to install storm drain, valley gutters, roadway, street lights in North Chapman neighborhood
9	Project Name	Tenant Based Rental Assistance (TBRA)
	Target Area	
	Goals Supported	Create Low Income Affordable Housing Opportunities

	Needs Addressed	Low Income Affordable Housing
	Funding	CDBG: \$115,000
	Description	Tenant Based Rental Assistance
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 30 extremely low-income families at risk of homelessness will be assisted.
	Location Description	
	Planned Activities	Temporary rental assistance for households working toward self-sufficiency
10	Project Name	Homebuyer Assistance
	Target Area	
	Goals Supported	Create Low Income Affordable Housing Opportunities Improve and Revitalize Low-Income Neighborhoods
	Needs Addressed	Low Income Affordable Housing
	Funding	HOME: \$120,000
	Description	Construction of self-help homes in partnership with Habitat for Humanity of Butte County
	Target Date	8/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Two low- to moderate-income households will benefit from this activity.
	Location Description	E. 20th Street
	Planned Activities	Continuation and completion of the 20th Street self-help homeownership project begun in FY16. The two remaining houses will be completed during this program year.
11	Project Name	Rental Development--Notre Dame
	Target Area	
	Goals Supported	Create Low Income Affordable Housing Opportunities Implement Solutions to Chronic Homelessness
	Needs Addressed	Low Income Affordable Housing

	Funding	HOME: \$683,120
	Description	Set-aside for anticipated rental development for seniors. In addition to the allocated HOME funds, CHDO funds may be allocated to this project.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 80-90 senior households and some residents with disabilities and chronically homeless or at risk of homelessness, will benefit from the rental development.
	Location Description	
	Planned Activities	Predevelopment and eventual construction of a rental development of 80-90 units with a portion of units affordable to extremely low-income households.
12	Project Name	PS Community Action Agency--Esplanade House
	Target Area	City of Chico
	Goals Supported	Implement Solutions to Chronic Homelessness
	Needs Addressed	Low Income Affordable Housing Affordable Childcare
	Funding	CDBG: \$26,000
	Description	Public Services funding for transitional housing facility operations.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 85 homeless/formerly homeless individuals (adults/children) will be served by the Esplanade House transitional program in 2018-2019.
	Location Description	Esplanade House
Planned Activities	The Esplanade House provides homeless families with transitional housing while they become self-sufficient through services offered at the facility. The funding will be utilized for a portion of the utility costs. The program provides a safe place to live and an intensive services program to address the causes of homelessness. Case management and supportive services are provided to assist in self-sufficiency and recovery goals. The Esplanade House program addresses Public Services Goal #1: Homeless persons	
13	Project Name	PS Innovative Health Care Services-Peg Taylor Center

	Target Area	City of Chico
	Goals Supported	Improve and Revitalize Low-Income Neighborhoods
	Needs Addressed	Home Rehab in Older, Low Income Neighborhoods
	Funding	CDBG: \$19,208
	Description	Public Services funding for Peg Taylor Center--adult day health care and social services for disabled adults with serious health conditions.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 50 persons will be served by this program during the program year.
	Location Description	Peg Taylor Center
	Planned Activities	Provision of comprehensive day health and social services for adults with serious health conditions; including nursing support, crisis assistance and care coordination, nutritionally balanced meals and transportation to care. This project addresses Public Service Priority Goal #4: Services for disabled persons.
14	Project Name	PS Jesus Center
	Target Area	City of Chico
	Goals Supported	Implement Solutions to Chronic Homelessness
	Needs Addressed	Low Income Affordable Housing
	Funding	CDBG: \$19,208
	Description	Operational support for women's emergency shelter.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 115 people will be served during the program year.
	Location Description	Jesus Center's Sabbath House

	Planned Activities	Safe, sober shelter for women and their children. Participants are offered shelter, meals, group life coaching sessions, life skills classes, a clean and sober environment, vocational training, case management, rental savings program, service work program and vocational training. This activity meets Public Service Priority Goal #1: Homeless Persons
15	Project Name	PS Chico Housing Action Team
	Target Area	City of Chico
	Goals Supported	Implement Solutions to Chronic Homelessness
	Needs Addressed	Low Income Affordable Housing
	Funding	CDBG: \$24,000
	Description	Transitional/permanent supportive housing program for persons who are homeless with mental illness
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 12 homeless individuals with mental illness will benefit from the program.
	Location Description	Harmony House
	Planned Activities	Funding will allow for a house manager to provide supportive services including daily hands-on assistance with common tasks of living to ensure success for client tenancy and prevent homelessness. This program meets Public Service Priority Goal #1: Homeless Persons
16	Project Name	Chico Area Council on Aging-Meals on Wheels
	Target Area	City of Chico
	Goals Supported	Improve and Revitalize Low-Income Neighborhoods
	Needs Addressed	Low Income Affordable Housing
	Funding	CDBG: \$17,000
	Description	Public Service funding for Meals on Wheels program.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 221 seniors, with or without disabilities, will be assisted through this program.

	Location Description	City of Chico
	Planned Activities	Meals on Wheels provides nutritious, dietetically correct meals on a daily basis to seniors and/or the infirm in their homes. The CDBG funding provides a subsidy to those unable to afford the total cost of the meal. Meals provided to the home allows clients to remain in their homes rather than in a hospital or other institution. This program meets Public Services Priority Goal #5: Seniors
17	Project Name	PS Catalyst Domestic Violence
	Target Area	City of Chico
	Goals Supported	Implement Solutions to Chronic Homelessness
	Needs Addressed	Low Income Affordable Housing
	Funding	CDBG: \$19,208
	Description	Operational costs for Catalyst Domestic Violence Services housing program
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 60 city of Chico victims of domestic violence will benefit from the housing and supportive services.
	Location Description	Catalyst Shelter
	Planned Activities	Catalyst will provide housing and supportive services including case management, education and activities to increase positive coping and healthy relationship skills for people who are experiencing homelessness due to domestic or intimate partner violence. The shelter provides services to people regardless of gender, and their children.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance will be directed to the City of Chico as a whole based on project feasibility and program demand.

Geographic Distribution

Target Area	Percentage of Funds
City of Chico	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Low-income households reside throughout the City. Therefore, the City plans to provide assistance to the jurisdiction as a whole without excluding neighborhoods.

Discussion

Assistance will be directed to the City of Chico as a whole based on project feasibility and program demand. In addition, the Consolidated Plan and Annual Action Plan goals will guide geographic distribution of investments.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	30
Non-Homeless	6
Special-Needs	0
Total	36

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	30
The Production of New Units	2
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	36

Table 10 - One Year Goals for Affordable Housing by Support Type

These goals refer to households provided permanent affordable housing (through a lease of no shorter than one year or homeownership).

Discussion

One Year Goals for the Number of Households to be Supported include the following categories:

Homeless

TBRA: 30

Non-Homeless

Home Ownership Development, Self-Help: 2

Owner-Occupied Housing Rehabilitation (sewer connection): 4

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of the County of Butte (HACB) operates 145 units of HUD-subsidized Low Income Public Housing within the City of Chico. This section summarizes HACB actions planned to address Public Housing needs and encourage Public Housing residents to become more involved in management.

Actions planned during the next year to address the needs to public housing

- Energy Conservation Measure – Electric upgrades, replacement of electrical fixtures, all Public Housing units (145);
- Hazardous Material Abatement – replace asbestos-containing floor tile with vinyl composition tile, as units turn over.
- Sewer Lateral Repair/Replacements – Repair and replace failing sections of Sewage Service Lines.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

- Section 3 hiring opportunities made available to residents and area low-income as part of contractor engagement, contracting awards prioritized to contractors retaining Section 3 new hires;
- Participation in Resident Advisory Board (RAB), addresses Public Housing policy via revisions to Public Housing administrative policy Admissions and Continued Occupancy Policy (ACOP), operational feedback to management, and review of proposed Public Housing Capital Program expenditures.
- Per State law, two (2) Commissioners of the seven (7) member Board of Commissioners must be residents of Housing Authority-owned housing. Currently, two (2) residents of HUD Low Income Public Housing program represent Housing Authority tenant interests.
- Public Housing residents are provided opportunity to propose and comment on annual revision to Public Housing Admissions and Continued Occupancy Policy (ACOP), such opportunity provided by Written Notice and 45-day comment period.
- Public Housing residents are provided opportunity to comment on changes proposed and/or made to the Public Housing Lease, such opportunity provided by means of Written Notice and 60-day comment period.

- Public Housing residents are provided opportunity to comment on annual changes to Utility Allowances, such opportunity provided by means of Written Notice and 60-day comment period.
- Public Housing residents are provided opportunity to comment on annual changes made to the Schedule of Standard Maintenance Charges used for the Public Housing program, such opportunity provided by means of Written Notice and 30-day comment period.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A – The Housing Authority of the County of Butte is a HUD-designated “High Performer” in administration of its Section 8 Housing Choice Voucher and Low-Income Public Housing programs.

Discussion

HACB plans to make electrical-related energy efficiency improvements to all of its Public Housing units over the next year. It also seeks to abate asbestos-containing flooring materials as units turn over. It has implemented actions to encourage public housing residents to be more involved in program management, including provision of contracting opportunities, operating of the Resident Advisory Board, and seeing that two Commissioners on its Board are residents of HACB-owned housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section describes how the City will address the needs of homeless persons in the next year. The City has entered into a Memorandum of Understanding with a local non-profit provider of services to people experiencing homelessness to explore collaboration for a centralized intake center and expansion of services. Local organizations work cooperatively to assess community needs and devise creative solutions to address the immense challenges that homelessness presents.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In the next year, the Butte CoC will continue the implementation of a coordinated assessment system. This is a coordinated system to outreach to homeless persons, perform a uniform assessment accessible by all housing and service providers, and direct them to appropriate, customized services in an effective and efficient manner. The City will support this effort through its participation on the Butte CoC Council and the Greater Chico Homeless Task Force. Increased funding for administrative support of the CoC was included in the FY17 budget and is included in the City's 2018-2019 budget.

The City Police Department's Target Team has been reinstated and part of their focus is to proactively engage with people experiencing homelessness and direct them to appropriate services. A trained professional from the County Department of Behavioral Health has been assigned to go into the field with officers on a regular basis to proactively identify and address issues.

The City donated a vehicle to the County Department of Behavioral Health to facilitate a mobile unit with crisis workers available seven days a week. This unit is available to respond and provide crisis intervention throughout the city.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will address the emergency shelter and transitional housing needs of homeless persons through the following goals:

- Continue to provide CDBG public services funding to the Chico Housing Action Team to move and maintain guests in transitional and permanent housing
- Continue to provide CDBG public services funding to Community Action Agency of Butte County to support transitional housing at the Esplanade House.
- Assist the Butte Countywide Homeless Continuum of Care (Butte CoC) in accessing HUD CoC funds for supportive housing through participation with the Butte CoC Council and the Greater Chico Homeless Task Force.
- Provide CDBG Public Services funding for Catalyst's shelter for persons experiencing homelessness due to domestic or partner violence
- Provide CDBG Public Services funding for a women's emergency shelter operated by the Jesus Center

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's 2018-19 Annual Action Plan will address the following issues.

Helping homeless persons make the transition to permanent housing and independent living

- Provide CDBG Public Service funding to the Jesus Center's women's emergency shelter, to Catalyst Domestic Violence Shelter, the Community Action Agency-Esplanade House, and to Chico Housing Action Team for supportive services to formerly homeless individuals as they move into transitional and permanent housing.
- Continue to support the North Valley Housing Trust in committing funds to a housing project with supportive services for homeless individuals. Assist the Butte Countywide Homeless Continuum of Care (Butte CoC) in accessing HUD CoC funds for supportive housing through participation with the Butte CoC Council and the Greater Chico Homeless Task Force.

Facilitating access for homeless individuals and families to affordable housing units

The Butte CoC has implemented a coordinated entry system. This is a coordinated system to outreach to homeless persons, perform a uniform assessment accessible by all housing and service providers, and direct them to appropriate, customized services in an effective and efficient manner. The City will support this effort through its provision of administrative funding and participation on the Butte CoC Council and the Greater Chico Homeless Task Force.

Preventing individuals and families who were recently homeless from becoming homeless again

- Continue to operate the Tenant Based Rental Assistance (TBRA) program to prevent homelessness.
- Continue to provide CDBG public services funding to Community Action Agency of Butte County to support their transitional housing. Provide CDBG public services funding to Chico Housing Action Team to provide support services to homeless people moving into transitional and permanent housing. Continue to provide a lease guarantee program for those who can afford rent, but may have a poor credit history or require a co-signer (not a HUD-funded program).

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Coordinated Entry System described above seeks to assist low-income individuals and families to avoid becoming homeless after discharge from institutions or systems of care. The Coordinated Entry System will track individuals' and families' needs and progress, and direct them to appropriate levels of housing and support services.

Public Service funding will also be directed to agencies that support people to remain in their homes.

Discussion

In summary, the City has set the following one-year goals and actions for reducing and ending homelessness:

- Support the North Valley Housing Trust in committing funds to a housing project with supportive services for homeless individuals.
- Provide CDBG public services funding to Catalyst Domestic Violence Services to support their shelter for people experiencing homelessness due to domestic violence

- Continue to provide CDBG public services funding to Community Action Agency of Butte County to support their transitional housing
- Continue to operate the Tenant Based Rental Assistance (TBRA) program to prevent homelessness.
- Assist the Butte Countywide Homeless Continuum of Care (Butte CoC) in accessing HUD CoC funds for supportive housing through participation with the Butte CoC Council and the Greater Chico Homeless Task Force.
- Provide CDBG Public Services funding to the Jesus Center and Chico Housing Action Team to support their women's shelter and transitional/permanent supportive housing, respectively.
- Support pre-development on a new rental development which may incorporate units to serve those at risk of homelessness and/or chronically homeless

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

This section describes the City's action plan to remove barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Implementation of the 2030 General Plan, 2014-2022 Housing Element and updated Municipal Code facilitates the removal or amelioration of affordable housing barriers. The Consolidated Plan strategy is to implement these policies to meet housing goals. The City has made changes to its accessory dwelling unit codes, allowing more flexibility in design and placement. The intent is to implement a reduction in impact fees for these units. One of the greatest barriers to producing affordable housing is the scarcity of public funding.

Discussion:

The City will continue to remove barriers to affordable housing by implementing the 2030 General Plan, 2014-2022 Housing Element and updated Municipal Code. In addition, the City will take actions to address the barrier of limited public funding. The City will support efforts to raise funds for affordable housing from federal and state programs, private partnerships, and support of the North Valley Housing Trust. The Federal Housing Trust Fund, State of California Cap and Trade Program and State of California No Place Like Home are potential new funding sources that the City will pursue in coordination with affordable housing developers. Recent State legislation (SB2) will provide additional funding for affordable housing and to address homelessness in the coming years.

AP-85 Other Actions – 91.220(k)

Introduction:

This section describes the City's actions to address underserved needs, maintain affordable housing, reduce lead-based paint hazards, reduce poverty, develop institutional structure, and enhance public-private coordination in these areas.

Actions planned to address obstacles to meeting underserved needs

- Continued allocation of CDBG funds for Micro-enterprise assistance — the Small Business Development Center counseling and education programs
- The City continues to offer a Lease Guarantee program supported by the City's Affordable Housing Fund. This program assists households who have adequate income to afford monthly rent, but have a barrier from their past which prevents them from qualifying for rental housing. The program provides a letter of credit to landlords that can be drawn upon if necessary for apartment repairs or non-payment of rent. This program is the result of a coordinated effort between the City of Chico and the Housing Authority of Butte County.

Actions planned to foster and maintain affordable housing

- Continue exploration of properties and partnerships for the development of a single-room occupancy project and/or one and two-bedroom units, possibly utilizing the State's Affordable Housing and Sustainable Communities Program or No Place Like Home funding.
- Continue to work with a local Community Housing Development Organization to facilitate the development of an 80-90 unit multi-family project
- Continue to update the Housing Resource Guide to provide citizens with information to help them access affordable housing in the community.
- Continue to support the North Valley Housing Trust
- Work with developers to integrate affordable housing into their developments
- Continue partnership with Habitat for Humanity to provide affordable home-ownership opportunities for low and moderate income families

Actions planned to reduce lead-based paint hazards

- Continue to implement lead-based paint hazard policies and procedures in the Tenant Based Rental Assistance (TBRA) and Housing Rehabilitation Program, as applicable.

Actions planned to reduce the number of poverty-level families

- Continued allocation of CDBG funds for Micro-enterprise assistance — the Small Business Development Center counseling and education programs
- Continued allocation of CDBG Public Services funds to support adult day healthcare and in-home meal delivery for seniors

Actions planned to develop institutional structure

- The City's Housing Division will continue to administer the HUD grants, complete annual CAPER reports, and comply with HUD regulations. Administrative staff takes advantage of training opportunities, and consultants are utilized, as necessary.
- The City's Section 504 Coordinators continue to keep abreast of any changes in laws or procedures.
- Access to a language line for interpreter services is available at all City offices.

Actions planned to enhance coordination between public and private housing and social service agencies

- Continue to participate in the Butte Countywide Homeless Continuum of Care and the Greater Chico Homeless Task Force.
- Assist the Butte CoC in achieving goals laid out in the 10-Year Strategy to End Homelessness and participate in the update of the plan.
- Assist the Butte CoC in planning and implementing the Coordinated Assessment Strategy for homeless persons.
- Participate in county-wide discussions regarding homelessness in Butte County.
- Continue to support the North Valley Housing Trust in their efforts toward additional transitional and/or supportive housing units.
- Continue to work with the Jesus Center and Chico Housing Action Team toward innovative strategies for addressing homelessness
- Continue to coordinate with the County Department of Behavioral Health for outreach and crisis intervention

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used

for homebuyer activities as required in 92.254, is as follows:

The Resale and Recapture provisions will be utilized for various homebuyer activities.

The Resale provision will be used for Habitat for Humanity projects where the developer (Habitat) receives a development subsidy. Habitat finances first mortgages which are principal only; no interest is charged. The income-eligible, owner-occupant buyer also receives a direct HOME subsidy. If the property is sold during the HOME / Habitat affordability period, the property must be sold to an income eligible buyer (<80% AMI). Habitat will finance the mortgage for the new buyer and the HOME loan may be assumed by the new buyer. The fair return on investment to the seller, after the five year vesting period, will be a pro-rata share based upon the appreciation of the property, the length of time the borrower remains in the home and equity investment in the property.

Appreciation is defined as the appraised value (appraised by a licensed, professional, third party appraiser) at the time of anticipated sale less the original purchase price. Equity is defined as borrower downpayment plus first mortgage principal payments and capital improvements.

In the event of a declining market, the return may be zero. In the event of a short sale or foreclosure, the HOME loan may be forgiven.

The Recapture provision may be used in the event the City's Mortgage Subsidy Program for first-time homebuyers is reinstated, whereby the first mortgage is held by a conventional lender. If the buyer sells the home or does not use it as a primary residence, the home may be sold to any buyer and the City will recapture the original principal and any accrued interest from net sales proceeds. Funds recaptured will be limited to net proceeds. In the event of a short sale or foreclosure, the loan may be forgiven.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

N/A

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A