

**CITY OF CHICO**  
**ARCHITECTURAL REVIEW AND HISTORIC PRESERVATION BOARD**  
Minutes of the regular adjourned meeting  
**July 18, 2018**

Municipal Center  
421 Main Street  
Conference Room 1

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Board Members Present: Sheryl Campbell-Bennett, Chair  
Georgie Bellin, Vice-Chair  
Dan Irving  
Rod Jennings  
Thomas Thomson

Board Members Absent:

City Staff Present: Bruce Ambo, Principal Planner  
Shannon Costa, Assistant Planner  
Robyn Ryan, Administrative Assistant

**1.0 CALL TO ORDER/ROLL CALL**

Chair Campbell-Bennett called the meeting to order at 4:00 pm. Board Members and staff were present as noted above. Vice-Chair Bellin arrived at 4:05 pm.

**2.0 EX PARTE COMMUNICATION**

Board Member Jennings drove by the project site. Board Member Thomson disclosed that the architect for the project, Scott Gibson is a neighbor and lives 4-5 houses away from him. None for all other Board Members.

**3.0 CONSENT AGENDA**

**3.1 Approval of Minutes**

*Board member Jennings moved to approve the minutes from June 20, 2018.*

*Board member Thomson seconded the motion, which passed 4-0-1 (Bellin absent).*

**4.0 PUBLIC HEARING AGENDA**

**4.1 Architectural Review 18-09 (Skypark Drive-Through), 2485 Notre Dame Blvd., APN 002-210-035:** A proposal to construct a drive-through restaurant in the Skypark Shopping Center, located at 2485 Notre Dame Boulevard, on the northeast corner of Notre Dame Boulevard and Skyway. The site is currently developed with a commercial restaurant building (Country Waffles) that would be demolished. The proposal includes a new 4,500 sq. ft. building with two suites, a drive-through facility, outdoor seating and associated parking. The site is designated Commercial Mixed Use on the City's General Plan Land Use Diagram and is zoned CC (Community Commercial). On June 26, 2018, the Zoning Administrator approved Use Permit 18-09 (Skypark Drive Through),

which is required to authorize drive-through sales in the CC district. Questions regarding this project may be directed to Assistant Planner Shannon Costa at shannon.costa@chicoca.gov or (530) 879-6807.

Assistant Planner Shannon Costa gave the staff report and answered questions from the Board.

*Chair Campbell-Bennett opened the public hearing and invited the applicant to make a presentation.*

*Vice-Chair Bellin arrived at 4:05 pm, before Scott Gibson addressed the Board.*

Architect, Scott Gibson addressed the Board and answered their questions.

*With no other members of the public wishing to address the Board, Chair Campbell-Bennett closed the public hearing.*

*Board Member Irving moved that the Architectural Review and Historic Preservation Board adopt the required findings contained in the agenda report and approve Architectural Review 18-09, subject to the city's recommended conditions.*

*The Motion was seconded by Board Member Thomson and passed 5-0.*

**5.0 REGULAR AGENDA**

None.

**6.0 BUSINESS FROM THE FLOOR**

None.

**7.0 REPORTS AND COMMUNICATIONS**

None.

**8.0 ADJOURNMENT**

There being no further business, Chair Campbell-Bennett adjourned the meeting at 4:21 pm to the regular meeting of August 1, 2018.

*Vice-Chair Bellin stated she would be unable to attend both the August 1<sup>st</sup> and the August 15<sup>th</sup> meetings as she will be out of town.*

Approved on: \_\_\_\_\_

8/1/18