

CITY OF CHICO
CHICO AIRPORT COMMISSION REGULAR MEETING – January 31, 2017
Minutes

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **Call to Order** - Chair Chapman called the meeting to order at 6:00 pm.

1.2 **Pledge of Allegiance**

1.3 **Oath of Office – Deputy City Clerk Dani Rogers**

Commissioner Chapman and Commissioner Breedlove were sworn in.

1.4 **Roll Call**

Present: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling

Absent: None

1.5. **Election of Chair and Vice-Chair**

Pursuant to City of Chico Charter Section 1003, at the first regular meeting of each calendar year the Commission will elect one of its members to serve as presiding officers.

Nolan-Gosling nominated Kozik to be Vice Chair. The nomination passed unanimously.

Kozik nominated Chapman to be Chair. The nomination passed unanimously.

2. **CONSENT AGENDA**

A motion was made by Nolan-Gosling and seconded by Kozik to approve the Consent Agenda, as read.

The motion carried by the following vote:

Ayes: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling

Noes: None

2.1. **Approval of Airport Commission Meeting Minutes**

Approve - minutes of the regular Airport Commission meeting of October 25, 2016.

A motion was made by Nolan-Gosling and seconded by Kozik to approve the Consent Agenda, as read.

The motion carried by the following vote:

Ayes: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling

Noes: None

3. **ITEMS REMOVED FROM CONSENT AGENDA**

None

4. **NOTICE OF PUBLIC HEARINGS**

None.

5. **REGULAR AGENDA**

5.1 **Discussion/Assignment of Committee Assignments for 2017**

- Chapman remained on the Finance Committee
- Nolan-Gosling remained on the Internal Affairs Committee
- Antolock resigned from the Butte County Airport Land Use Commission (ALUC) and was placed on the North Valley Aviation Association (NVAA) along with Kozik.
- The Butte County Airport Land Use Commission (ALUC) position remains open and will be filled at a later date.

5.2 **Discussion - Commercial Air Service**

Update given by JetChico.

Nolan-gosling moved that the Commission should draft a letter to be given to the City council affirming the Commissions support of the return of scheduled commercial air service. Kozik seconded the motion.

The motion carried by the following vote:

Ayes: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling

Noes: None.

6. **BUSINESS FROM THE FLOOR**

None.

7. **REPORTS AND COMMUNICATION**

None

7.1. **Chico Air Museum Annual Report**

As required by its lease, Brian Baldrige gave the Chico Air Museums' annual report updating the Commission on the progress made in calendar year 2016 toward completion of the tasks outlined in Exhibit C of the lease.

Exhibit C of the Museums' lease will be brought to the Commission at the April meeting for discussion.

7.2. **Budget Monitoring Report**

The quarterly airport budget monitoring report has been provided to the Commission.

7.3. **Airport Manager Verbal Update**

7.4 **Committee Reports**

- a. Finance Committee – Chapman
- b. Internal Affairs Committee – Nolan-Gosling
- c. Butte County Airport Land Use Commission (ALUC) – Antolock
- d. North Valley Aviation Association (NVAA) – Kozik

8. **ADJOURNMENT**

Adjourned at 8:14 pm to a Regular Airport Commission meeting on April 25, 2017, at 6:00 p.m. in the City Council Chamber located at 421 Main Street, Chico, California.

Date Approved: April 25, 2017

Sherry Miller

Sherry Miller
Airport Manager

CITY OF CHICO
CHICO AIRPORT COMMISSION REGULAR MEETING – April 25, 2017
Minutes

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **Call to Order** - Chair Chapman called the meeting to order at 6:00 pm.

1.2 **Pledge of Allegiance**

1.3 **Roll Call**

Present: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling

Absent: None

2. **CONSENT AGENDA**

A motion was made by Nolan-Gosling and seconded by Breedlove to approve the Consent Agenda, as read.

The motion carried by the following vote:

Ayes: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling

Noes: None

2.1. **Approval of Airport Commission Meeting Minutes**

Approve - minutes of the regular Airport Commission meeting of January 31, 2017.

3. **ITEMS REMOVED FROM CONSENT AGENDA** - None

4. **NOTICE OF PUBLIC HEARINGS** – None.

5. **REGULAR AGENDA**

5.1. **Airport Volunteer Recognition**

A power point presentation was given by the Airport Manager. Volunteers were given a certificate of Appreciation.

5.2 **Transit Report by Jim Peplow, Senior Planner, Transit Operations, BCAG**

Jim Peplow briefed the Airport Commission on the Chico Airport Express, a recently added bus route that serves the Chico Airport Industrial Park.

5.3 **Finance Report by Scott Dowell, Administrative Services Director, City of Chico** – A presentation was given by Scott Dowell to update the Airport Commission on the Airport Budget and answer questions.

6. **Discussion/Assignment of Committee Assignments for 2017**
The Commission discussed this item as a holdover from the January 31, 2017 meeting to assign a Commissioner to attend the Butte County Airport Land Use Commission (ALUC) meetings. It was decided that the Airport Manager being on the ALUC was sufficient representation.
7. **Chico Air Museum Exhibit C**
The Airport Commission was given the Museum's Exhibit C for review.
8. **Discussion - Commercial Air Service**
Update given by Norm Rosene of JetChico. A presentation was given by the Airport Manager on the air service development process.
9. **BUSINESS FROM THE FLOOR**
None
10. **REPORTS AND COMMUNICATION**
None
 - 10.1. **Budget Monitoring Report**
 - 10.2. **Airport Manager Verbal Update**
 - 10.3. **Committee Reports**
 - a. Finance Committee – Chapman
 - b. Internal Affairs Committee – Nolan-Gosling
 - c. Butte County Airport Land Use Commission (ALUC) – Airport Manager
 - d. North Valley Aviation Association (NVAA) – Kozik, Antolock
11. **ADJOURNMENT**
Adjourned at 8:57 pm to a Regular Airport Commission meeting on July 25, 2017, at 6:00 p.m. in the City Council Chamber located at 421 Main Street, Chico, California.

Date Approved: July 25, 2017

Sherry Miller

Sherry Miller
Airport Manager

CITY OF CHICO
CHICO AIRPORT COMMISSION REGULAR MEETING – July 25, 2017
Minutes

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1 **Call to Order** - Chair Chapman called the meeting to order at 6:00 pm.

1.2 **Pledge of Allegiance**

1.3 **Roll Call**

Present: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling

Absent: None

2. **CONSENT AGENDA**

A motion was made by Nolan-Gosling and seconded by Kozik to approve the Consent Agenda, as read.

The motion carried by the following vote:

Ayes: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling

Noes: None

2.1. **Approval of Airport Commission Meeting Minutes**

Approve - minutes of the regular Airport Commission meeting of April 25, 2017.

3. **ITEMS REMOVED FROM CONSENT AGENDA** - None

4. **NOTICE OF PUBLIC HEARINGS** – None.

5. **REGULAR AGENDA**

6. **Discussion - Commercial Air Service**

Update given by Norm Rosene of JetChico.

7. **BUSINESS FROM THE FLOOR**

None

8. **REPORTS AND COMMUNICATION**

None

8.1. **Budget Monitoring Report**

No Budget Monitoring Report was given due to the previous FY budget not being closed out yet. A current print out would cause an inaccurate portrayal of the real year end budget numbers.

- 8.2. **Airport Manager Verbal Update**
- a. Air Service Development Consultant and Passenger Demand Forecast
 - b. Airport Inspections
 - c. Airport Preventive Maintenance
 - d. Airport Leases and Agreements
 - e. Butte County Airport Land Use Commission (ALUC) – Airport Manager

- 8.3. **Committee Reports**
- a. Finance Committee – Chapman
 - b. Internal Affairs Committee – Nolan-Gosling
 - c. North Valley Aviation Association (NVAA) – Kozik, Antolock

9. **ADJOURNMENT**
- Adjourned at 7:11 pm to a Special Airport Commission meeting on November 8, 2017, at 6:00 p.m. in the Old Municipal Building located at 441 Main Street, Chico, California.

Date Approved: January 30, 2018

Sherry Miller

Sherry Miller
Airport Manager

CITY OF CHICO
CHICO AIRPORT COMMISSION SPECIAL MEETING – November 8, 2017
Minutes

1. **SPECIAL AIRPORT COMMISSION MEETING**
 - 1.1 **Call to Order** - Chair Chapman called the meeting to order at 6:00 pm.
 - 1.2 **Pledge of Allegiance**
 - 1.3 **Roll Call**
Present: Chapman, Kozik, Antolock, Breedlove, Nolan-Gosling
Absent: None
2. **PRESENTATION AND DISCUSSION OF UPDATED CATCHMENT AREA ANALYSIS AND DEMAND STUDY REGARDING COMMERCIAL AIR SERVICE**
Presented by Chris Warren, InterVISTAS (Consultant).
3. **ADJOURNMENT**
Adjourned at 7:51 pm to a Regular Airport Commission meeting on January 30, 2018, at 6:00 p.m. in the Old Municipal Building located at 441 Main Street, Chico, California.

Date Approved: January 30, 2018

Sherry Miller

Sherry Miller
Airport Manager