

AMENDMENT NO. 1

**CITY OF CHICO - PROFESSIONAL SERVICES AGREEMENT**

AGREEMENT DATED DECEMBER 11, 2019

BETWEEN CITY OF CHICO

AND

Koa Hills Consulting  
Architect/Consultant/Engineer

Financial Accounting and Permitting  
Systems Consulting Services  
Project Title

935-180-5400, MAJNC/50350-000-4800, 871-520-5400  
Budget Account No.


**THIS PROFESSIONAL SERVICES AGREEMENT AMENDMENT (Amendment)** is entered into on April 27, 2020, between the City of Chico, a municipal corporation under the laws of the State of California (City), and Koa Hills Consulting, a corporation, (Consultant). On December 11, 2019, City and Consultant entered into City of Chico - Professional Services Agreement (Agreement). The provisions of the Agreement are hereby amended as follows:

1. Exhibit A is hereby superseded and replaced by revised page A-1R1, attached hereto.
2. Exhibit B is hereby superseded and replaced by revised page B-1R1, attached hereto.
3. Exhibit C is hereby superseded and replaced by revised page C-1R1, attached hereto.
4. All other provisions of the Agreement shall remain in full force and effect.

CITY:


  
\_\_\_\_\_  
Mark Orme, City Manager\*

CONSULTANT:

  
\_\_\_\_\_  
By: John Schwartz, Chief Operating Officer


\*Authorized pursuant to Section 3.08.060  
of the Chico Municipal Code

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Andrew Jared, City Attorney\*

\*Pursuant to The Charter of the  
City of Chico, Section 906(D)

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Tony Lindsey, Community Development  
Director-Building & Code Enforcement

REVIEWED AS TO CONTENT:

  
\_\_\_\_\_  
Scott Dowell, Administrative Services Director\*

\*Reviewed by Finance and Information Systems

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EXHIBIT A

DESCRIPTION OF PROJECT

The Consultant shall perform financial accounting **and permitting** systems consulting services.

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EXHIBIT B

SCOPE OF PROFESSIONAL SERVICES - BASIC; COMPLETION SCHEDULE

Scope of Professional Services - Basic

The Consultant shall provide professional services as follows:

Analyst On-Demand

- Provide Live support from 8:00 a.m. – 5:00 p.m. PST
- Provide consulting services regarding ONESolution and related software programs
- Resolve ONESolution and related software reporting needs, security fixes, workflow and webform configuration, financial and HR/payroll questions.

TRAKiT Permit System

- **Business Process Review of permit system application.**
- **Onsite observation.**
- **Follow-up report of findings, suggestions, and action plan.**
- **Assist City to resolve TRAKiT related application needs, workflow, custom screens, and reporting.**

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COMPENSATION

Total maximum compensation for the services outlined herein shall not exceed **amended amount of \$49,000.00**.

Consulting services requested by the City shall be invoiced at \$185.00/hour **plus travel expenses**.

Compensation shall be based upon actual invoices received.

Total Compensation Amount

Original Agreement

\$ 10,000.00

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**\$ 39,000.00**

**Total:**

**\$ 49,000.00**